

THE PENINSULA

T O K Y O



MEETINGS AND  
EVENTS

The Peninsula Tokyo



Exterior of The Peninsula Tokyo

## THE HOTEL

Superbly situated opposite the Imperial Palace in the prestigious financial district of Marunouchi, The Peninsula Tokyo's grand, free-standing 24-story tower offers easy access to the best the city has to offer: Hibiya Park, museums, restaurants, and the world-class shopping of Naka Dori Avenue and Ginza are all just a short walk away. The hotel is directly connected to Hibiya station which

has access to four major train lines and is a 10-minute taxi ride from Tokyo Station, making it the most accessible luxury hotel to explore the city.

## ACCOMMODATION

The Peninsula Tokyo's 314 spacious, elegantly appointed guest rooms include 47 suites, as well as two palatial, ultra-luxurious suites, the 298-square-meter (3,207-square-foot) Hibiya Suite and the

347-square-meter (3,735-square-foot) Peninsula Suite, both of which have unparalleled Imperial Palace views and are ideal venues for hosting private receptions. The Peninsula Suite's contemporary dining room can seat 12, and guests can enjoy the ultimate Japanese experience with a private Tea Ceremony conducted in their suite.

## **VENUES THAT IMPRESS AND INSPIRE**

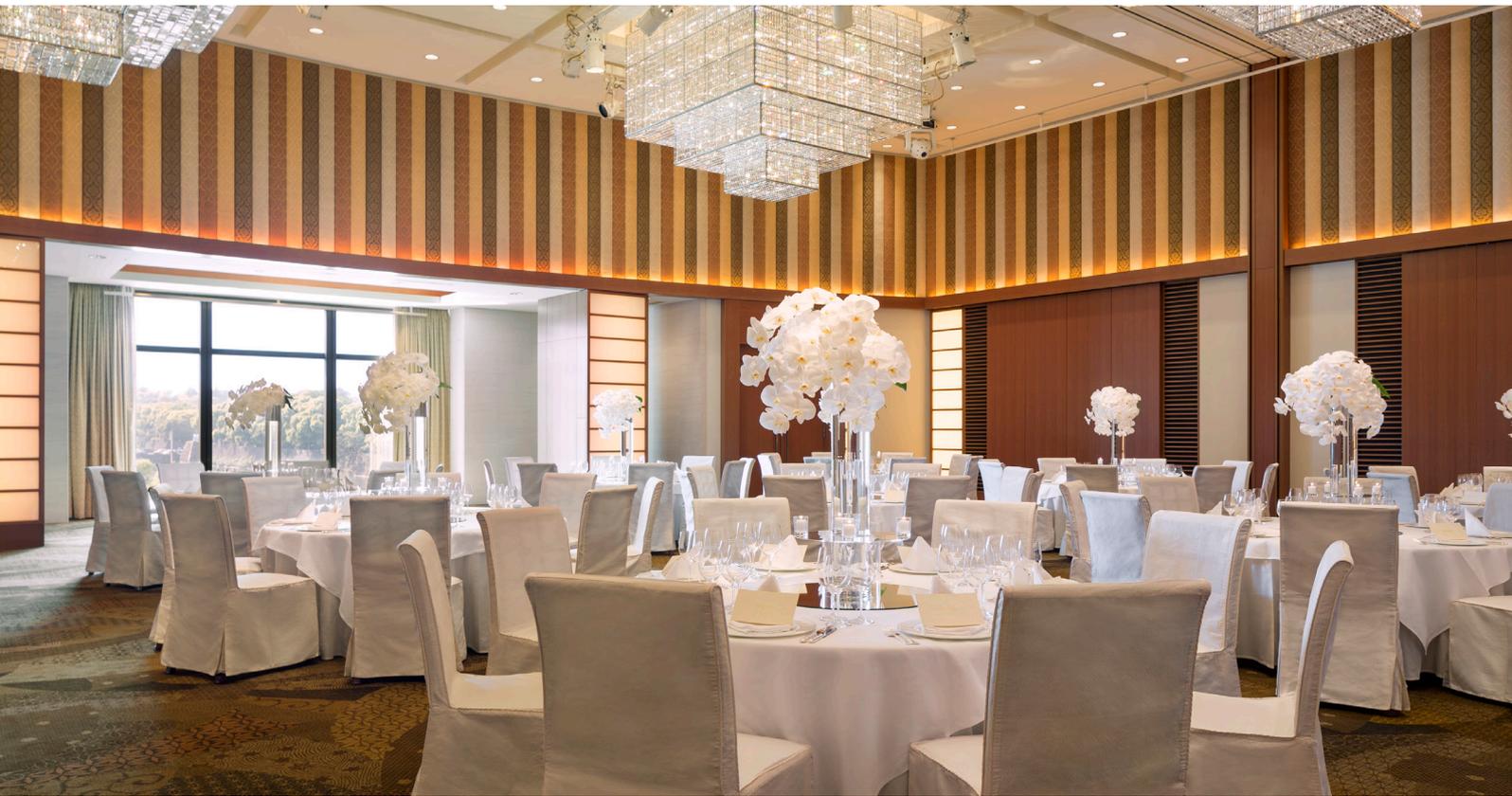
Whether it's a large-scale conference, a board meeting, a private dinner, or an elaborate cocktail event in one of the lavish function rooms, the hotel's dedicated team of event planners offer a wealth of experience to help execute an impeccable experience, from setting up a range of state-of-the-art audiovisual equipment to a private chauffeur service and catering by The Peninsula's exquisite selection of restaurants.

## **CLASSIC SOPHISTICATION, STATE-OF-THE-ART TECHNOLOGY**

The Peninsula Tokyo offers a variety of sophisticated meeting spaces to accommodate business conferences, each with its own distinct character and functionality. Enhancements

including IT support, audiovisual equipment, special seating configurations, and personalized coffee and meal services allow meetings to proceed seamlessly. The hotel also offers dedicated Concierge services 24 hours a day, seven days a week in addition to PenChat, the 24-hour instant messaging service offering guests endless possibilities to enhance their stay and personalize their travel experience.





The Grand Ballroom

## EXQUISITE FOOD AND BEVERAGE OFFERINGS

Dining is an art form in Tokyo, and The Peninsula Tokyo's diverse team of talented chefs understand the importance of preparing the right menu for the right occasion. Food and beverage offerings can be customized to your event, and the hotel's seven distinctive restaurants and lounges comprise some of the city's most exciting dining and drinking venues.

The hotel also offers a variety of inspiring themed coffee breaks which delegates can discover Tokyo's best-loved local and traditional food or savor the freshest seasonal mixed berries.

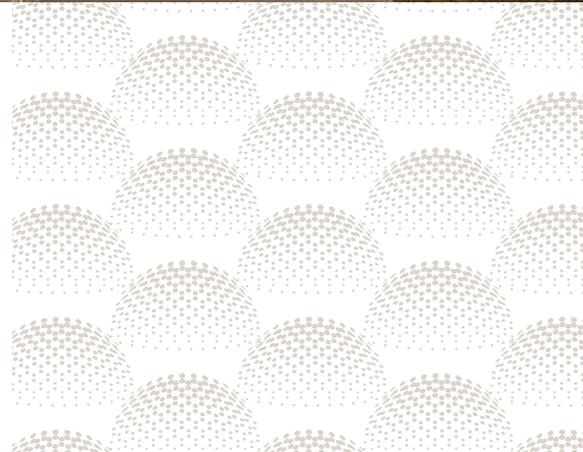
## VENUES

### The Grand Ballroom *Glamorous • Expansive*

The hotel's most spacious event venue, The Grand Ballroom has floor-to-ceiling windows that provide both ample natural light and uninterrupted views over the Imperial Palace Gardens. Guests can enjoy cocktails in one of two elegant pre-function areas before entering the splendid main room, which can accommodate banquet, boardroom, and theater configurations.

### The Ginza Ballroom *Dazzling • Contemporary*

A sleek, contemporary space crowned by a striking ring-shaped Swarovski crystal chandelier, The Ginza Ballroom provides a dramatic setting for business symposia, lunches, cocktail receptions, and glamorous dinners catered by The Peninsula's award-winning chefs.



Impeccable Service



The Sky Room

### **STUNNING VISTAS, SUPERLATIVE SERVICE**

Special venues at The Peninsula Tokyo are among the city's most sumptuous gathering spaces, many of them with dazzling views over the Ginza district skyline.

#### **The Seven Seas Pacific Aviation Lounge**

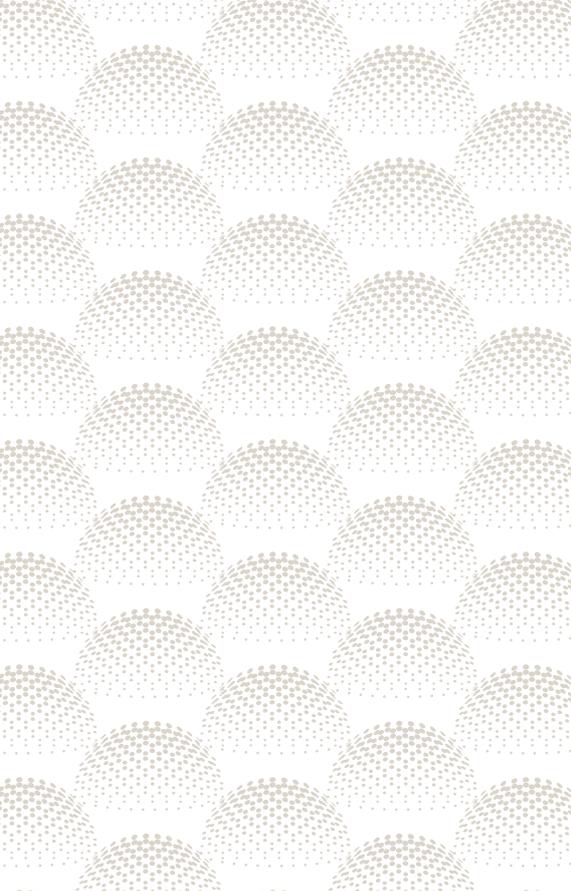
*Remarkable • Distinguished*

The Peninsula Tokyo's exclusive flight-themed lounge showcases both remarkable artifacts from Japan's aviation history, and soaring views over Ginza's skyscrapers through floor-to-ceiling windows. A main room suitable for banquet and boardroom gatherings, along with a plush lounge area and private balcony, make this space ideal for VIP meetings and receptions for up to 40 guests.

#### **The Sky Room**

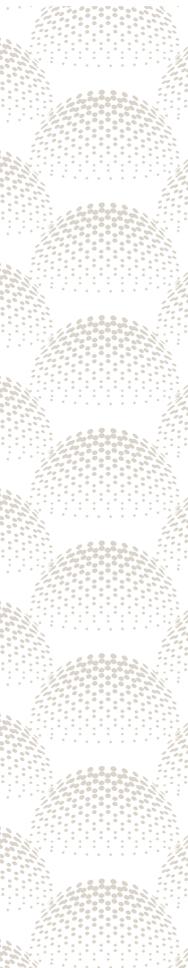
*Breathtaking • Elegant*

Located on the 24th floor, this dramatic glass-encased space offers breathtaking, 180-degree views over Hibiya Park and the surrounding Ginza district. These views, which can also be enjoyed from an adjoining balcony, provide an especially spectacular backdrop for evening cocktails and intimate dinner celebrations.



## CAPACITY CHART

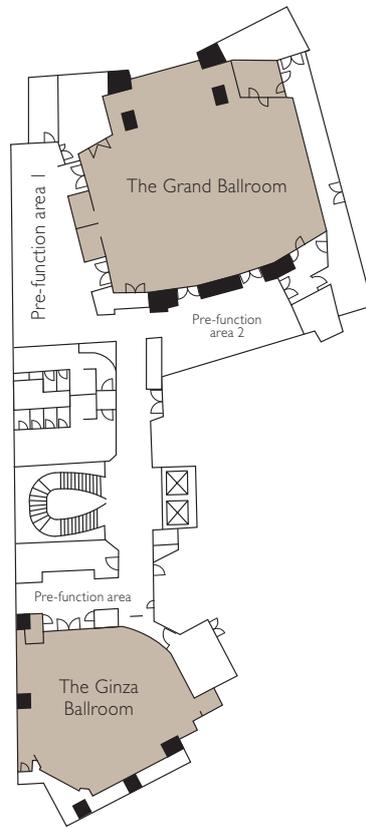
Venue / Location	Area		Capacity					
	Sq M	Sq Ft	Banquet	Cocktail	Theater	Boardroom	Classroom	U-Shape
<b>3rd Floor</b>								
The Grand Ballroom	291	3132	170	250	304	126	162	54
The Ginza Ballroom	167	1798	90	130	165	40	86	39
<b>24th Floor</b>								
The Sky Room	125	1345	60	80	100	32	56	33
The Seven Seas Pacific Aviation Lounge	140	1507	24	40	50	24	35	22



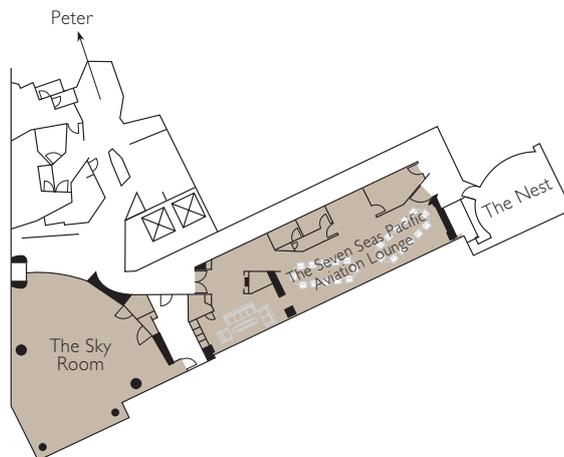
The Seven Seas Pacific Aviation Lounge

# FLOOR PLANS

## THIRD FLOOR



## TWENTY FOURTH FLOOR





Private Sake Brewery Tours

**UNIQUE LOCAL EXPERIENCES: DISCOVER THE SIGHTS, FLAVORS AND TRADITIONS OF TOKYO**

The Peninsula Tokyo welcomes the opportunity to introduce event and meeting guests to the highlights of its home city. These can be experienced with an array of bespoke excursions and tours.

**THE PENINSULA ACADEMY**

Through a series of workshops, private tours and programs that explore the traditions and culture of Tokyo, The Peninsula Academy invites guests to explore distinctive aspects of the city's art, gastronomy and modern lifestyle.

- *Private Sake Brewery Tours*  
Guests who are interested in learning about Japan's signature beverage can do so deliciously with a customized visit to the Izumibashi Shuzo sake brewery, one of the country's most venerable sake producers. Tours include luxury round-trip transportation via The Peninsula's fleet of Rolls-Royce or BMW vehicles.
- *Furin Making: Japanese Wind Chimes*  
Glass wind chimes brightly painted with colorful motifs are popular summer decorations in Japan. Known as furin, they are hung from porch eaves or in windows, where their clear, light tones draw our attention to cooling breezes. Participants in this program will visit Shinohara Furin Honpo, a family-run business founded in 1915, and one of the

few remaining studios in the country where these chimes are still fashioned by hand. Each guest will craft his or her own furin by blowing the glass and painting the bell as a keepsake gift of the experience.

- *Keys to the City*  
Explore the best Tokyo has to offer through the hotel's Keys to the City program, giving guests insider access to incredible "only-in-Tokyo" experiences. The best and brightest of the city's offerings have been selected exclusively for Peninsula guests, highlighting the culture and traditions that Japan is best known for, including art, history, craftsmanship, shopping, night life, and cuisine.

Please contact our MICE Specialists at [eventptk@peninsula.com](mailto:eventptk@peninsula.com) for more information.

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